

## Financial Aid Application Fall 2021 – Spring 2022

# MacPhail

CENTER FOR MUSIC

Financial aid awards are based on need. The amount of financial aid is determined by a sliding scale, which takes into account household income and number of exemptions. See our website at [www.macphail.org/financial-aid](http://www.macphail.org/financial-aid) for details.

**Priority Deadline:** Applications must be received in full by MacPhail by 4:30 p.m. on Friday, July 9, 2021. Applications received after the deadline will be considered if funds are available.

**How to Apply:**

1. Complete all sections of the Financial Aid Application and **read and sign the Letter of Agreement found on page 4** of this application.
2. Attach a copy of your most recently filed federal income tax form: (1040, 1040A, 1040EZ). *Please do not submit the entire federal return.* We only require documentation of the **Adjusted Gross Income (AGI) and number of dependents/exemptions**. If you do not file a federal income tax form, please submit copies of other verification of income and/or support. This information is confidential. All unnecessary documentation will be destroyed.
3. Return completed application to MacPhail Center for Music via email or U.S. postal mail.

**NOTE:** *Applications from students with a **past due balance** will not be considered until the balance is **paid in full**.*

**Award:**

1. MacPhail's Financial Aid program awards reduced tuition based on a sliding scale for lessons, classes or ensembles.
2. Financial Aid awards apply to Fall semester and Spring semester only.
3. If there are more eligible applications than funds available for awards, applications will be awarded in the order received, with preference given to continuing MacPhail families. Applications will be considered on an ongoing basis while funds are available. Early application is encouraged.
4. Families with students who have studied at least one year at MacPhail may request aid for more than one activity per student.
5. **Being awarded financial aid does not guarantee placement.** Classes may be full, auditions may be required, or a requested activity may be age inappropriate. Contact Student Services staff for more information regarding placement and registration.

**Notification:** Individuals will receive notification of application results no later than August 2<sup>nd</sup>, 2021. For applications turned in after the deadline, you will be notified within two weeks.

**Deadlines to Claim** Fall semester awards must be claimed by Tuesday, September 7, 2021.  
Spring semester awards must be claimed by Monday, January 13, 2022.

**Rewards:** Failure to pay tuition not covered by the award by these dates may result in the loss of aid.

**Return Materials to:** MacPhail Center for Music - Financial Aid  
205 4<sup>th</sup> St. NW, Suite B  
Austin, MN 55912

**Email:** [tylutki.alice@macphail.org](mailto:tylutki.alice@macphail.org)

**Subject:** Financial Aid App (your last name)

# Financial Aid Application Fall 2021 – Spring 2022

## Applicant Information

**Only completed financial aid applications will be considered.** Attach a copy of your most recently filed federal income tax form (1040, 1040A, 1040EZ.) We only need to see the **AGI and number of exemptions.** Please do not submit the entire federal return. If you do not file a federal income tax form, submit copies of other verification of income and/or support, such as a Social Security statement.

### Family Information:

Parent/Guardian #1 or Adult Student (first and last names): \_\_\_\_\_

Primary Phone: (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_

Home Address/City/State/Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_

Parent/Guardian #2, if applicable (first and last names): \_\_\_\_\_

Primary Phone: (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_

### Financial Information: Annual Household Income

➤ Do you file federal tax forms 1040, 1040A or 1040EZ?  Yes /  No - If yes: attach a copy of form 1040  
- If no: provide verification of income received

\$ \_\_\_\_\_ **Adjusted Gross Income** from 2020 federal income tax form

**Number of exemptions** (parents and children as listed on your federal income tax form)

Other income (please attach proof):

Description of income:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount of income:

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

Total Annual Income: \$ \_\_\_\_\_

### Special Circumstances:

Please list any special circumstances that significantly affect income changes in fiscal 2020/20201 (loss of job, wage reduction, hour reduction, major medical expenses, etc.) If you have no income, please explain how you are living without income (living with family, receiving assistance, etc.) **For longer answers, attach separate sheet.**

\_\_\_\_\_  
\_\_\_\_\_

## Financial Aid Application Fall 2021 – Spring 2022

### Student Intended Lesson/Class Information

List the activities for which each student will be requesting aid. Students who have studied at least one year at MacPhail may request aid for more than one activity. If awarded aid, the aid can only be applied to the activity/activities which are listed on this form. Future requests will be considered only if funds are available. Please complete as much information below as possible. **Note: This is NOT a Registration Form**

Student Name (first and last)	New or Continuing Student	Birth Date	Race or ethnicity, please choose from the following*: A. African American    D. Asian B. Native American    E. Latino C. European American    F. Other	Activity that the Financial Aid will be used for	Lesson Length	Teacher Name (if known)	Aid requested is for: Fall, Spring or Both?	Location A=Austin AV = Apple Valley CHAN = Chanhassen MPLS = Minneapolis O = Online WBL = White Bear Lake

\* Comprehensive data about our students supports our success in raising funds to maintain and grow our financial aid program. All information will be kept strictly anonymous

# Financial Aid Application Fall 2021 – Spring 2022

## Letter of Agreement

Names of Student(s):

_____	_____	_____
_____	_____	_____
_____	_____	_____

### Award Expectations:

MacPhail Center for Music strives to transform lives and enrich our community through music education. As a potential recipient of financial aid, you must meet the five expectations outlined below. This will ensure that you receive the best possible music education and that MacPhail makes the best use of its limited financial resources.

1. Aid recipients will attend all lessons, classes and ensembles for which they are registered. If the recipient is unable to attend a session, notification will be given to the teacher as soon as possible. Repeated absences will jeopardize a recipient's financial aid eligibility. **For parents of students under 18, clear and consistent communication with teachers is expected.**
2. Recipients must be on time for all lessons/classes.
3. Recipients must bring appropriate materials to lessons/classes. In addition, recipients must practice and prepare for each lesson according to requirements designed by the teacher and student.
4. Recipients must receive a positive evaluation from teacher.
5. Recipients must meet established deadlines for tuition bills not covered by financial aid.

**Failure to meet the above expectations may result in the loss of aid and/or suspension of lessons.**

I certify that I have provided current, accurate and truthful information. I understand that, should I receive financial aid, I will be responsible for paying any tuition balance and applicable fees by indicated deadlines. I have read the expectations outlining attendance and other guidelines and understand that my instructor will be aware that I receive financial aid (but not the amount) to help the evaluation process.

**Parent/Guardian #1 or Adult Student signature:** \_\_\_\_\_ Date \_\_\_\_\_

**Due Date:** Completed Financial Aid Application and Federal Income Tax forms are due by 4:30 p.m. on Friday, July 9, 2021. Applications received after 4:30 p.m. on July 9, 2021 will be considered if funds remain available.

**Return Materials to:** MacPhail Center for Music  
Attn: Financial Aid Application  
205 4<sup>th</sup> St NW, Suite B  
Austin, MN 55912

**Or Email:** [tylutki.alice@macphail.org](mailto:tylutki.alice@macphail.org)  
**Subject:** Financial Aid App (your last name)

*MacPhail Center for Music is a not-for-profit organization that does not discriminate in its admissions, employment, financial assistance or scholarship policies based on race, color, creed, national or ethnic origin, sex, age or special need.*