

Financial Aid Application Fall 2023 – Summer 2024

MacPhail

CENTER FOR MUSIC

Financial aid awards are based on need. The amount of financial aid is determined by a sliding scale, which takes into account household income and number of exemptions. See our website at www.macphail.org/financial-aid for details.

Priority Deadline: Applications must be received in full by MacPhail by 4:30 p.m. on Friday, July 7, 2023 to be included the Fall Re-registration Letter. Applications can be submitted on an ongoing basis throughout the year.

How to Apply:

1. Complete all sections of the Financial Aid Application and **read and sign the Letter of Agreement found on page 4** of this application.
2. Attach a copy of your most recently filed federal income tax form: (1040, 1040A, 1040EZ). *Please do not submit the entire federal return.* We only require documentation of the **Adjusted Gross Income (AGI) and number of dependents/exemptions**. If you do not file a federal income tax form, please submit copies of other verification of income and/or support. This information is confidential. All unnecessary documentation will be destroyed.
3. Return completed application to MacPhail Center for Music via email, U.S. postal mail, or in person.

NOTE: *Applications from students with a **past due balance** will not be considered until the balance is **paid in full**. Only complete applications will be processed.*

Award Information

1. MacPhail's Financial Aid program awards reduced tuition based on a sliding scale for lessons, classes or ensembles.
2. Financial Aid awards apply to Fall, Spring and Summer Semesters.
3. If there are more eligible applications than funds available for awards, applications will be awarded in the order received, with preference given to continuing MacPhail families. Applications will be considered on an ongoing basis while funds are available. Early application is encouraged.
4. Families with students who have studied at least one year at MacPhail may request aid for more than one activity per student.
5. **Being awarded financial aid does not guarantee placement.** Classes may be full, auditions may be required, or a requested activity may be age inappropriate. Contact Student Services staff for more information regarding placement and registration. For Music Therapy placement, please call the MacPhail Music Therapy office for information on how to register.

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Notification: Individuals will receive notification of application results no later than August 1, 2023. For applications turned in after the deadline, you will be notified within two weeks.

Deadlines to Claim Rewards: Fall semester awards must be claimed by [Tuesday, September 5, 2023](#).
Spring semester awards must be claimed by [Monday, January 29, 2024](#).
Summer semester awards must be claimed by [Monday, June 10, 2024](#).

Failure to pay tuition not covered by the award by these dates may result in the loss of aid.

Return Materials to: Twin Cities:

MacPhail Center for Music - Financial Aid
501 South 2nd Street
Minneapolis, MN 55401

Email: financialaid@macphail.org

Austin:

MacPhail Center for Music – Financial Aid
205 4th St. NW, Suite B
Austin, MN 55912

Email: grush.erin@macphail.org

Subject: Financial Aid App (your last name)

Music Therapy:

MacPhail Center for Music
ATTN: MT Financial Aid Application
501 Sount 2nd Street
Minneapolis, MN 55401

Email: MTFinancialAid@macphail.org

Subject: Financial Aid App (student first and last name)

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Applicant Information

Only completed financial aid applications will be considered. Attach a copy of your most recently filed federal income tax form (1040, 1040A, 1040EZ.) We only need to see the **AGI and number of exemptions.** Please do not submit the entire federal return. If you do not file a federal income tax form, submit copies of other verification of income and/or support, such as a Social Security statement.

Family Information:

Parent/Guardian #1 or Adult Student (first and last names): _____

Primary Phone: (_____) _____ Alternate Phone: (_____) _____

Home Address/City/State/Zip: _____

Email address: _____

Employer: _____

Parent/Guardian #2, if applicable (first and last names): _____

Primary Phone: (_____) _____ Alternate Phone: (_____) _____

Financial Information: Annual Household Income

➤ Do you file federal tax forms 1040, 1040A or 1040EZ? Yes / No - If yes: attach a copy of form 1040 received* \$ _____ **Adjusted Gross Income** from 2022 federal income tax form - If no: provide verification of income

Number of exemptions (total of adults and children as listed on your federal income tax form)

*If you do not file taxes, list other income (please attach proof):

Description of income:	Amount of income:
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Annual Income: \$ _____

Special Circumstances:

Please list any special circumstances that significantly affect income changes in 2022/2023 (loss of job, wage reduction, hour reduction, major medical expenses, etc.) If you have no income, please explain how you are living without income (living with family, receiving assistance, etc.) **For longer answers, attach separate sheet.**

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Student Intended Lesson/Class Information

List the activities for which each student will be requesting aid. Students who have studied at least one year at MacPhail may request aid for more than one activity. If awarded aid, the aid can only be applied to the activity/activities which are listed on this form. Future requests will be considered only if funds are available. Please complete as much information below as possible. **Note: This is NOT a Registration Form**

Student Name (first and last)	New or Continuing Student	Birth Date	Race or ethnicity, please choose from the following*: A. African American D. Asian B. Native American E. Latino C. European American F. Other	Activity that the Financial Aid will be used for	Lesson Length	Teacher Name (if known)	Aid requested is for: Entire year Yes or no?	Location AV = Apple Valley CHAN = Chanhassen MPLS = Minneapolis O = Online

* Comprehensive data about our students supports our success in raising funds to maintain and grow our financial aid program. All information will be kept strictly anonymous

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Letter of Agreement

Names of Student(s):

_____	_____	_____
_____	_____	_____
_____	_____	_____

Award Expectations:

MacPhail Center for Music strives to transform lives and enrich our community through music education. As a potential recipient of financial aid, you must meet the five expectations outlined below. This will ensure that you receive the best possible music education and that MacPhail makes the best use of its limited financial resources.

1. Aid recipients will attend all lessons, classes and ensembles for which they are registered. If the recipient is unable to attend a session, notification will be given to the teacher as soon as possible. Repeated absences will jeopardize a recipient’s financial aid eligibility. **For parents of students under 18, clear and consistent communication with teachers is expected.**
2. Recipients must be on time for all lessons/classes.
3. Recipients must bring appropriate materials to lessons/classes. In addition, recipients must practice and prepare for each lesson according to requirements designed by the teacher and student.
4. Recipients must receive a positive evaluation from teacher.
5. Recipients must meet established deadlines for tuition bills not covered by financial aid.

Failure to meet the above expectations may result in the loss of aid and/or suspension of lessons.

I certify that I have provided current, accurate and truthful information. I understand that, should I receive financial aid, I will be responsible for paying any tuition balance and applicable fees by indicated deadlines. I have read the expectations outlining attendance and other guidelines and understand that my instructor will be aware that I receive financial aid (but not the amount) to help the evaluation process.

Parent/Guardian #1 or Adult Student signature: _____ **Date** _____

Due Date: Completed Financial Aid Application and Federal Income Tax forms are due by 4:30 p.m. on Friday, July 7, 2023. Applications received after 4:30 p.m. on July 7, 2023 will be considered if funds remain available.

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Minneapolis, MN 55401

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MacPhail Center for Music is a not for profit organization that does not discriminate in its admissions, employment, financial assistance or scholarship policies based on race, color, creed, national or ethnic origin, sex, age or special need.